



Letter of Invitation REQUEST FOR PROPOSAL

Ministry of Environment Lands and
Agricultural Development
Bikenibeu,
South Tarawa,
Republic of Kiribati

To Whom It May Concern,

The Ministry of Environment, Lands and Agricultural Development invites Proposals from Tenderers to provide the Consulting Services described in this Request for Proposal (RFP) as below.

Procurement No: RFP- 16-CS002-22
Issue Date: 01-06-2022
RFP Closing Date: 18-07-2022 – 5pm (Tarawa Time)*
Procurement Title: Request for Proposal (RFP) for Biennial Update Report

This RFP consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Proposal
- Time Schedule for the RFP/procurement process
- Terms of Reference (TOR) for Consulting Services to be provided
- Evaluation Criteria and Method
- Forms to use in the Proposal – Technical Forms (narrative, allocation), Financial Form
- Specific Contract Conditions for the Provision of Consulting Services
- General Conditions of Contract for the Provision of Consulting Services
- Certificate of Compliance Form
- Availability of Financial Resources form

A Consultant will be selected based on the competitive procurement procedure described in this RFP.

Sincerely,

Taare Aukitino
Secretary for MELAD

Official email address: procurement@mfep.gov.ki

** Please note that late submissions will not be considered*